



ICAR-AGRICULTURAL TECHNOLOGY APPLICATION RESEARCH INSTITUTE
G.T.ROAD, RAWATPUR, (NEAR VIKAS BHAWAN), KANPUR - 208002 (UP)

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An ISO 9001:2015 Certified

F.No.ATARI/2020-21/Asstt./Rect./431

Dated: 02.09.2020

To,

Headquarters/All the Directors/All the Project Directors of ICAR
Institutes/NRCs/PDs/Bureaux/All the Directors of ATARIs

Sub: Filling up the post of Assistant on Deputation/Transfer/Permanent Absorption at ICAR-ATARI, Kanpur - reg.

Sir/Madam,

The Director, ICAR-ATARI, Kanpur invites application from amongst the eligible candidates working at Headquarters/ICAR Institutes/Project Directorates/NRCs/Bureaux/ATARIs etc., for the following post at this Institute on deputation/transfer/permanent absorption basis. Particulars for the post & eligibility are detailed below:

Name of the Post	No. of Post	Pay Level/Pay Band	Eligibility Criteria
Assistant	01(One)	Pay Level-6 in the pay matrix (Pre-revised scale Pay Band-2 ₹ 9300-34800 + GP ₹ 4200)	a) Deputation of UDC in Pay Level-4 in the pay matrix (Pre-revised scale ₹ 5200-20200 + GP ₹ 2400) having at least 10 years regular service in the grade. b) Transfer of officials holding analogous post i.e. Assistant in Headquarters/ ICAR Institutes/Project Directorates/ NRCs/Bureaux/ATARIs etc.,

While submitting the application of willing candidates, he/she may be kept in mind the ICAR guidelines/instructions vide F.No.33-8/2016-Estt.I dated 15th September, 2016 that the part of service rendered by the transferred employee prior to his transfer after availing the last promotion in the parent Institute shall not be counted for the purpose of his/her promotion to the next grade in the new Institute/Headquarters, for availing promotion including by Limited Departmental Competitive Examination(LDCE) to the next higher grade he/she has to render the prescribed years of service, as per Recruitment Rules, in the new Institute/Headquarters. He/she has to start a fresh service in the new Institute/Headquarters being placed at the bottom of the concerned cadre, however, his existing pay will be protected.

The application in the attached proforma along with the complete Five(05) years up-to-date APARs of the eligible employees who could be spared immediately in the event of their selection may be sent so as to reach this office on and before **30.09.2020**. Application received late or without the APARs or otherwise found incomplete will not be considered.

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(2)

While forwarding the application, it may be verified and certified that the particulars furnished by the official are correct and that no disciplinary/vigilance case is pending or being contemplated against the official. It may also be certified that honesty and integrity of this official is satisfactory and no major/minor penalty has been awarded to him/her. Incomplete application and those not received through proper channel will not be entertained.

Encl. Application Proforma.

Yours faithfully,

R. B. Verma
02/09/2020

(R.B.Verma)
Asstt. Admn. Officer

Copy to :

1. The Under Secretary(AE), ICAR, Krishi Anusandhan Bhawan-I, Pusa, New Delhi - 110 012.
2. The Under Secretary(Admn.), ICAR, Krishi Bhawan, New Delhi - 110 001.

APPLICATION FORM FOR THE POST OF ASSISTANT

1. Name of the Candidate(in BLOCK letters) :
2. Name of the Present Organization :
3. Father/Husband Name :
4. Date of Birth :
5. Present post held :
6. Present Level/Pay Band & Grade Pay :
7. Temporary or Permanent on present post :
8. Date of appointment to the present post :
9. Address for correspondence :

10. Whether belongs to SC/ST/OBC/Ex-SM/PH :
11. Personal contact details :
 - Mobile No. :
 - Residence No. :
 - E.Mail address :

Affix Passport
size
Photograph

12. Educational qualifications(furnish details of examination passed from Matriculation onward)

Exam Passed	Subject(s)	Board/University	Year of passing	% of Marks obtained

13. Details of Technical/other qualifications/ Deptt. Examination(s) passed, if any :

14. Experience/Service particulars :

Name of the Institute/Organization	Post Held	Scale of pay	Period		Nature of duties performed/ performing
			From	To	

15. Any other specific information :

I do hereby declare that the particulars furnished by me above true and correct to the best of my knowledge and belief.

Date:

Signature of applicant

CERTIFICATE BY THE EMPLOYER

Certified that the particulars furnished by the official are correct as per records held in this office. No disciplinary/vigilance case is pending or being contemplated against the official.

Date:
Place:

(Signature)
Head of Office with stamp